

ACCT 2020-700: Accounting Principles II (Managerial Accounting)

Fall 2023, 8 Week II Session (October 16 – December 15)

Online/Asynchronous Classes with Online/Synchronous Exams

Instructor Information

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Office Hours: Email to schedule appointment.

*The best way to communicate with me is at my UNT email address *from your UNT email address*. Emails from non-UNT emails go to my junk folder and may not be seen in a timely manner. Communicating via email is preferred over communicating via Canvas message. I do have many students, and my inbox can become very full at times. If you contact me and do not receive a response within two business days, please feel free to send a follow-up email.

Course Description, Structure, and Objectives

Course Description: ACCT 2020 studies the use of accounting information for business decision making. Topics include: cost identification/assignment, cost behavior analysis, cost-volume-profit relationships, costs relevant costs for decision-making, operational budgeting, performance evaluation, standard costs, and capital investment analysis.

“Accounting is the language of business.” The primary objective of the course is for you to become fluent in this language so that you can operate a business, make business decisions, and communicate with others in business. Managerial accounting will focus on measuring, recording, and analyzing information to make management decisions. The concepts introduced in this course will show up repeatedly in your future coursework to earn your business degree and more importantly, in your future career. This is a core business course requirement because of its universal application to all business disciplines.

Course Objectives: Upon successful completion of this course, the learner will be able to:

1. Identify product costs and assign them to jobs and products.
2. Describe and quantify cost behaviors, compute cost figures, and analyze cost-volume-profit relationships.
3. Identify and use relevant costs to make management decisions.
4. Construct operational and financial budgets, and utilize performance evaluation tools.
5. Analyze capital budget investments using various methods and the time value of money.

Pre/Post-Requisites: ACCT 2010 with a grade of C or better, ECON 1100, and MATH 1100 or higher (MATH 1180 preferred) are required in order to take this course. In addition, this course, ACCT 2020, with a grade of C or better is required in order to take ACCT 3270.

Note: This course may not be taken more than twice at UNT.

Required Materials

- **Pearson MyAccountingLab (“MAL”):** Access to MyAccountingLab (“MAL”) is required, as we use it to complete homework, quizzes, and exams. *Access our MAL course through our Canvas course under the second tab, called “MyLab and Mastering.”*
 - **IMPORTANT:** If you took ACCT 2010 at UNT within the previous year, you already purchased a combined access code for *both* ACCT 2010 and ACCT 2020. Therefore you do *not* need to purchase another access code. Further instructions are on Canvas.
 - If you did NOT take ACCT 2010 at UNT within the previous year, you can purchase access directly from the website when you go to our MAL course. Local UNT bookstores will also have access codes available to purchase (ISBN: 9780137620869). Further instructions are on Canvas.
- **Braun & Tietz, Managerial Accounting 6e, Pearson:** You will automatically have access to our required textbook as an e-book with your Pearson MyAccountingLab access above. A print version of the textbook is available as an upgrade for \$30 when you go to “Purchase Options” in our MAL course.
- **Technology Requirements:** This course has digital components. To fully participate in this class, students will need a computer and internet access to reference content and complete assessments in Canvas and MyAccountingLab. Additionally, they will need Pearson Lockdown Browser and a working webcam/microphone. If circumstances change, you will be informed of other technical needs to access course content. Information on how to be successful in a digital learning environment can be found at the [Learn Anywhere Website](#).
 - **Computer** (must be able to download Pearson Lockdown Browser; chromebooks, tablets, and cell phones are not sufficient)
 - **Pearson Lockdown Browser** (link to download is in Canvas)
 - **Working Webcam and Microphone** (built-in or external)
 - **Reliable Internet Access *and* Backup Plan** (library, coffee shop, family/friend’s home)

Note: If you experience issues with Pearson/MyAccountingLab, you must contact Pearson Support to attempt to resolve the problem. I am generally unable to help with these issues, as I do not have any backend access. The contact info for Pearson Support as well as the info for UNT’s IT Helpdesk (for other technological issues) are both available in Canvas.

Assessing Your Work

Your course grade will be weighted and calculated as follows:

Assignment Group	Percentage of Final Grade	Notes
Knowledge Checks	10%	Several knowledge checks for each chapter.
Discussions	10%	Approximately 1 discussion assignment per week.
Homework	15%	10 homework assignments – 1 for each chapter.
Quizzes	15%	13 quizzes – 10 chapters, syllabus, tech check, and final exam review. Lowest two quiz scores will be dropped.
Midterm Exams	30%	3 midterm exams – lowest midterm will be dropped. Highest two midterm scores worth 15% each.
Final Exam	20%	Final Exam is <i>comprehensive</i> and CANNOT be dropped.
Total	100%	

The grading scale is:

A = ≥ 90%. B = 80% - 89.99%. C = 70% - 79.99%. D = 60% - 69.99%. F = < 60%.

Assessment Details and Grading Policies

Knowledge Checks: Knowledge Checks are short quizzes that should be completed after watching a few lecture videos. They are designed to make sure you are absorbing and comprehending the new information presented. Knowledge Checks are completely open-note; you are encouraged to have your notes, the textbook, and/or the lecture videos open to help you. You will have two attempts on each knowledge check, so small mistakes can be corrected. Knowledge Checks can be submitted late with a 10% penalty per day late – until the due date of the midterm exam for that chapter. Knowledge Checks are worth 10% of your final grade.

Discussions: Approximately one discussion will be assigned each week/module, and the assignment will include a post and two responses. Discussions are intended to encourage critical thinking, practice fluency in the language of business, and foster connection. Discussions can be submitted late with a 10% penalty per day late – until the due date of the midterm exam for that chapter. Discussions are worth 10% of your final grade.

Homework: You will have one homework assignment on MyAccountingLab (“MAL”) due for each chapter. Due dates are indicated in the course schedule. MAL will allow you multiple attempts to get each problem right. Homework can be submitted late for 70% credit – until the due date of the midterm exam for that chapter. Homework assignments are worth 15% of your final grade.

Quizzes: You will have one quiz on MyAccountingLab (“MAL”) due for each chapter, plus a syllabus quiz, tech check quiz, and final exam review quiz. Quizzes are open-note; please use the resources provided. Due dates are indicated in the course schedule. I will drop your lowest two quiz grades. **Quiz results can be reviewed on your own after the due date passes in the Results tab in MAL.** Quizzes are worth 15% of your final grade.

Exams: You will have three midterm exams and one comprehensive final exam on the dates indicated in the course schedule. I will drop your lowest midterm exam grade (*NOT the final exam*), and your other two midterm exams will each be worth 15% of your final grade, for a total of 30% of your final grade. The final exam is worth 20% of your final grade. **Online exam procedures are extremely important as they safeguard for academic integrity and ensure fairness for all students. Thus, I take them very seriously. They are as follows:**

1. All exams (midterms and final) will be administered online using a Lockdown Browser *with a camera requirement for monitoring software. This means you must use a computer that can download Pearson Lockdown Browser and must have a working webcam/microphone.* The proctoring software will require you to thoroughly film your surroundings and show an ID to prove it is you taking the exam and you are doing so without any disallowed materials. The software will continue to record you and your screen for the entirety of the exam session. These videos will be extensively reviewed. Further detailed instructions can be found in Canvas.
2. **Videos of online exams are reviewed extensively. Any violations of exam procedures will result in a zero on the exam at a minimum and a failing grade for the course in the case of severe or multiple violations. Any academic integrity violations (using phone/other device, notes, cheat sheets, someone else’s help, etc.) will result in immediate dismissal from the course with an F. Note: I do not need to prove that you cheated in order to give a zero. I only need to prove that you did not follow the instructions given.**
3. You are allowed a blank piece of scratch paper and a simple four-function calculator for exams – both of which you will have to thoroughly show to the camera. No scientific or graphing calculators are allowed. If you do not have a simple four-function calculation, an online one will be enabled.
4. **No other resources are allowed.** This includes books, notes, cheat sheets, any websites/online sources, or ANY other sources/materials. You should not have any of these materials nor any electronic devices (phones, tablets, additional computers, digital watches, headphones, etc.) in your vicinity while taking an exam. **Having prohibited items with you during an exam is grounds for a zero. I do not have to prove that you used them.**
5. **Exam results can only be reviewed with the instructor in an office hours appointment.**

Extra Credit Opportunities: There will be a few extra credit opportunities available throughout the semester, which will be communicated via Canvas. All extra credit opportunities will be given to the entire class and never on an individual student basis.

Late Work Policy: Due dates for assignments, quizzes, and exams will not be extended except in extraordinary circumstances. **Technological issues such as computers crashing, internet not working, etc. are not legitimate reasons to re-open or extend assignments for a student.** Students are responsible for managing their schedules to complete assignments by the required due dates. Waiting until the last minute to complete an assignment is unwise as technological issues, last-minute personal or work issues, and other disruptions can occur. It is best to have a backup plan in case of computer or internet failure, such as going to a library, using a friend or family member's laptop, or going to a coffee shop for wifi. **Because I understand that life circumstances happen, I drop your two lowest quizzes and accept late work (with a penalty) for knowledge checks, discussions, and homework assignments.**

Final Course Grades: Final course grades are an objective, mathematical calculation based on your performance on the assignments/exams and their weights listed in the syllabus. I am responsible for teaching you in lectures, answering questions, being available/offering support, providing resources, and giving fair assignments/examinations. **YOU** are responsible for your own learning and performance, managing your schedule and putting in time/efforts to meet due dates, getting help when needed, and ultimately for the final course grade you receive. *Students should not expect any curves or "bumps" at the end of the semester.*

Course Schedule/Requirements

Week	Topic	Due Date (@ 11:59pm; Except Exams)
1	Course Introduction (Syllabus Quiz and Introduction Discussion)	Wednesday, October 18
	Chapter 2: Building Blocks of Managerial Accounting*	Sunday, October 22
2	Chapter 3: Job Costing* + Tech Check Quiz	Wednesday, October 25
	Chapter 4: Activity-Based Costing* + Week 2 Discussion	Sunday, October 29
	Tech Check Quiz	Monday, October 30
3	Midterm Exam #1 (15% of final grade if not lowest)	Wednesday, November 1 From 7:00 – 8:00pm
	Chapter 6: Cost Behavior* + Week 3 Discussion	Sunday, November 5
4	Chapter 7: Cost-Volume-Profit Analysis*	Wednesday, November 8
	Chapter 8: Relevant Costs for Short-Term Decisions* + Week 4 Discussion	Sunday, November 12
5	Midterm Exam #2 (15% of final grade if not lowest)	Wednesday, November 15 From 7:00 – 8:00pm
	Chapter 9: The Master Budget* + Week 5 Discussion	Sunday, November 19
	Thanksgiving Break – No Classes or Due Dates – November 20 – 26	
6	Chapter 10: Performance Evaluations*	Wednesday, November 29
	Deadline to Drop Course for a W	Friday, December 1
	Chapter 11: Standard Costs and Variances* + Week 6 Discussion	Sunday, December 3
7	Midterm Exam #3 (15% of final grade if not lowest)	Wednesday, December 6 From 7:00 – 8:00pm
	Chapter 12: Capital Inv. Decisions & Time Value of Money* + Week 7 Disc.	Sunday, December 10
8	Final Exam Review (Final Exam Review Quiz)	Wednesday, December 13
	Final Exam (20% of final grade – <i>cannot be dropped</i>)	Friday, December 15 From 7:00 – 9:00pm

*For *each* chapter, the following will be required by the due date:

- Watch all lecture videos in Canvas.
- Complete all knowledge checks in Canvas. (10% of final grade)
- Complete homework assignment in MyAccountingLab. (15% of final grade)
- Complete quiz in MyAccountingLab. (15% of final grade)
- Complete one discussion board assignment per week (not per chapter). (10% of final grade)

Attendance and Participation

Because this is an online course *without* required synchronous meetings, “attending class” means watching lecture videos, working on class exercises, completing Knowledge Checks, and asking any questions you may have, and completing other assignments (homework, quiz, discussion board) by a certain date (see schedule).

Because students have different schedules and demands (classes, work, family responsibilities, etc.), each student can determine the best way to complete these tasks within the required timeline. My suggestion is that students make progress on coursework almost every day of the week (2-3 hours per day). Not only does this prevent you from spending too many hours on any one day, but it allows for repetitive exposure and practice, which are greatly beneficial for learning accounting.

Students who do not watch and engage with lecture videos, class exercises, and assignments on a regular basis will generally not succeed.

Note: Because our online course gives wide flexibility as to when (and where) lecture videos can be watched and assignments completed, “absences” should be very rare. If you know you will be busy around a certain time (whether that is for work, going out of town, a UNT sponsored event, a religious observance, or other reason), you should plan ahead to complete assignments by their due dates around that schedule. That being said, if you have extreme personal circumstances or become ill to the extent that you cannot participate even virtually for an extended period of time, please reach out to me.

Communication Guidelines

I truly aim to be available and helpful to all of you. To foster smooth communication, I ask you to read and follow the below guidelines:

1. You need to check your UNT email and Canvas inbox *daily*. I will frequently send out Canvas announcements to the entire class and may contact a student individually either by their UNT email address or Canvas inbox.
2. The best way to communicate with me is at my UNT email address from your UNT email address. Emails from non-UNT emails go to my junk folder and may not be seen in a timely manner. Communicating via email is preferred over communicating via Canvas message.
3. I do have many students, and my inbox can become very full at times. If you contact me and do not receive a response within two business days, please feel free to send a follow-up email.
4. Since email is a common and important form of communication in the professional world, I expect you all to be forming and practicing professional email etiquette. Emails should start with a greeting, state the question/comment clearly and concisely, be respectful and free of spelling/grammatical errors, and end with a salutation including your name/section number. Always be respectful.
5. Make sure you’ve checked other resources – such as the syllabus, the schedule, Canvas announcements, etc. – before asking me questions that may be addressed in those places (such as grading policies, late policy, due dates, etc.).
6. Unless your question is private/only applicable to you, consider using the Q&A discussion forums I have set up throughout the course. If you have a question about the course schedule, a course policy, a concept or calculation from a lecture or assignment, etc., chances are there are other students who have the same question. The Q&A allows others to benefit from these questions/answers and saves me time answering the same question in multiple emails.

UNT Policies:

Academic Integrity Standards and Consequences

The G. Brint Ryan College of Business takes academic honesty very seriously. Ethics and integrity are important business values, essential to building trust and adhering to both professional and legal standards. Academic dishonesty destroys trust and damages the reputation and the value of the degree. Academic dishonesty is unacceptable in any and all circumstances.

According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Some of the most common examples of academic integrity violations include plagiarism or cheating, such as unauthorized assistance on examinations, quizzes, homework, research papers, case analyses, or other assignments. Your work must be entirely your own. When working on assignments, you should not discuss your work with others unless approved by the course instructor. Group assignments should only be discussed with members assigned to your group, and all group members may be held accountable in some way for known academic integrity violations in a group assignment.

Another example of academic dishonesty relates to improper attribution. When preparing your assignments, you must cite all outside sources in the manner requested by your instructor. Copying or using material from any source prepared by or previously submitted by others, at UNT or other institutions, or downloaded from the Internet, is plagiarism. Unless directed otherwise in an assignment, large scale “cutting and pasting” from other sources, even if properly footnoted, is not appropriate. You should synthesize this material in your own words and provide a footnote.

Your professor will specify what materials, if any, may be used on the tests and exams. Using materials or devices other than those permitted, talking with other individuals during the exam, exchanging information about an exam when not all students have yet taken the exam, or copying or using material from another individual’s exam is academic dishonesty and will result in a meeting to discuss academic integrity violations and issue sanctions mentioned above, and may result in ineligibility for academic scholarships. The use of online assistance, such as sites commonly used for finding homework solutions, group chat, cell phones, smart watches, and similar tools during exams is not allowed for any reason unless specifically permitted. No portion of an exam may be copied or photographed without permission. Having prohibited materials/devices (i.e., phones, cheat sheets, notes, smart watch, etc.) at your desk or on your person during an exam is not acceptable and is grounds for a zero on the exam.

Students are expected to conduct themselves in a manner consistent with the University's status as an institution of higher education. A student is responsible for responding to a request to discuss suspected academic dishonesty when issued by an instructor or other University official. If a student fails to respond after a proper attempt at notification have been made, the University may take appropriate academic actions in the absence of the student.

Failure to perform within the bounds of accepted ethical standards is sufficient grounds for your discontinuance in this course with a grade of F and could lead to expulsion from the University. Failure to abide by the university’s rules regarding academic dishonesty will not be tolerated in this course. University policy

regarding this matter is a part of the UNT Code of Student Conduct and Discipline and can be found in the UNT Policy Manual, Vol. III, No. 18.1.11, and in the Student Handbook. ([Link to UNT Academic Integrity Policy](#))

Note: Academic integrity is of particular importance in this course due to the fact that our exams will be taken online. I take monitoring academic integrity during online exams *extremely seriously*. In every online class I have taught, I have students cheat on online exams by trying to sneak their phones, notes/cheat sheets, and even another person to help them on exams. Every single time, I remove them from the course and assign an F for the semester (not simply a zero on the exam). While your previous professors may not have done so, I promise that I really do review every single student's exam video. Please do not put your integrity and good standing at risk in order to get a better exam score. If you are feeling pressure about an exam, meet with me. I would much rather spend time helping you prepare for an exam than catch you cheating and have to kick you out of the course. This is the reason why I have strict procedures and requirements for online exams. While they may feel inconvenient at first, they are there to safeguard the fairness of the course for all students.

Americans with Disabilities Act (ADA)

The University of Texas and its faculty members make reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. **If you are a student who requires accommodations in compliance with the ADA, please consult with me during the first week of the semester (or as early as possible), so I can assist with providing you with those accommodations. I recognize these disclosures are sensitive, and I assure you all communication/information will be kept confidential.** ([Link to ODA Website](#))

Inclusive Learning Environment

I am committed to creating an inclusive learning environment for all students regardless of identity or background. Diverse perspectives are incredibly valuable in the learning process. As members of the UNT community, we must all make the commitment to treat each other with respect and courtesy at all times – whether in-person or online. Student behavior that interferes with my ability to conduct a class or other students' opportunity to learn (including discrimination) is unacceptable and will not be tolerated at UNT. We will observe the core values of the College of Business and [UNT's Code of Student Conduct](#)

Chosen Names/Pronouns

If you have a chosen name that differs from your legal name or particular pronouns that you prefer, please feel free to let me know. I would love to address you the way that makes you most comfortable. My pronouns are she/her and I prefer to be called Mrs. Wang or Ms. Wang.

Eagle Connect and My UNT

Students' access point for business and academic services at UNT is located at: www.my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. Please visit the [Eagle Connect Website](#) for more information or to forward UNT e-mails to another email address.

Emergency Notification and Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.' The system sends voice messages (and text messages upon permission) to the phones of all active faculty staff, and students. Please make certain to update your phone numbers at www.my.unt.edu.

Excused Absences Based on Religious Beliefs or UNT Sponsored Activities

Because our online course gives wide flexibility as to when (and where) lecture videos can be watched and assignments completed, students should generally plan to do so around any religious observances or UNT sponsored activities. That being said, if you have a concern about meeting a due date for one of these reasons, please notify me in writing within the first two weeks of the semester, and I will aim to work with you.

Impact of COVID-19 (or Other Illnesses)

It is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Because our online course gives wide flexibility as to when (and where) lecture videos can be watched and assignments completed, COVID-19 might not affect a student's ability to virtually participate in class. That being said, if you are ill (with COVID-19 or any other sickness) to the extent that you cannot participate even virtually, please reach out to me and I will aim to work with you.

Cancellation of Classes

Because our online course gives wide flexibility as to when (and where) lecture videos can be watched and assignments completed, weather or other conditions that might cause campus to close may or may not affect this course. I will make sure to communicate with you all any cancellations of classes or other schedule changes.

Course Evaluation

Student feedback is important and an essential part of participation in this course. The Student Perceptions of Teaching Effectiveness (SPOT) is a requirement for all organized classes at UNT. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" to their UNT email with the survey link during the last few weeks of the semester. This short survey will provide students with an opportunity to evaluate how this course is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching and the delivery of this course.

Transmission and Recording of Student Images in Electronically-Delivered Courses

On occasion (i.e. exam review), this course may employ lecture capture technology (i.e. Zoom) to record a meeting. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

F-1 Students, Important Notice for Those Taking Distance Education Courses – Federal Regulations

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website at <http://www.ecfr.gov/>. The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads: (G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance: To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course. If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Additional Support Services

Student Support Services:

- Registrar (<https://registrar.unt.edu/registration>)
- Financial Aid (<https://financialaid.unt.edu/>)
- Student Legal Services (<https://studentaffairs.unt.edu/student-legal-services>)
- Career Center (<https://studentaffairs.unt.edu/career-center>)
- Multicultural Center (<https://edo.unt.edu/multicultural-center>)
- Counseling and Testing Services (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- Pride Alliance (<https://edo.unt.edu/pridealliance>)
- UNT Food Pantry (<https://deanofstudents.unt.edu/resources/food-pantry>)

Academic Support Services:

- Academic Resource Center (<https://clear.unt.edu/canvas/student-resources>)
- Academic Success Center (<https://success.unt.edu/asc>)
- UNT Libraries (<https://library.unt.edu/>)
- Writing Lab (<http://writingcenter.unt.edu/>)

Importance of Mental Health

I take mental health extremely seriously and want to help you if this is a concern at any point during the semester. The university provides many resources to help you, and I will always make myself available to talk. Please don't hesitate to reach out if you are struggling. Your health (mental, physical, etc.) should be your top priority. Please see the resources available below, and ask me if you have any questions.

UNT believes it is important to foster an environment that encourages students to maintain a standard of responsibility for self-care which includes the ability to respond adequately to one's emotional, physical, and educational needs.

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

1. Student Health and Wellness Center

<https://studentaffairs.unt.edu/student-health-and-wellness-center>

1800 Chestnut St. Denton, TX 76201

940-565-2333

2. Counseling and Testing Services*

<https://studentaffairs.unt.edu/counseling-and-testing-services>

801 N. Texas Blvd, Denton, TX 76210 Suite 140

940-565-2741

3. UNT CARE Team*

<https://studentaffairs.unt.edu/care>

940-565-2648

careteam@unt.edu

4. UNT Psychiatric Services

<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>

940-565-2648

5. Individual Counseling*

<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>

940-369-8773

*Services are free of charge to University Students

If at any time you are feeling alone or in jeopardy of self-harm, reach out to the following:

- NATL Suicide Hotline: 800-273-8255
- Denton County MHMR Crisis Line 800-762-0157
- Denton County Friends of the Family Crisis Line 940-382-7273
- UNT Mental Health Emergency Contacts
 - During Office Hours (M-F 8am-5pm) 940-382-7273
 - After Hour Calls 940-565-2741
 - Crisis Text Line Text CONNECT to 741741
 - Live chat <http://www.suicidepreventionlifeline.org>

How to Succeed in this Course

As your professor, I genuinely care about your well-being and your success as a student. To me, academic success means that you are learning valuable knowledge and performing well on assessments. For most students, this doesn't happen without some challenges. If you keep your goals in mind and face challenges head on, I believe you will be able to succeed. If you are experiencing challenges in this course and aren't sure how to proceed, please reach out to me. That is why I am here! I love connecting with my students and helping them accomplish their goals. I am happy to meet for office hours or other consultations whether you need support for this course specifically or something outside of this course. I may not always have all the answers, but I can be a listening ear, provide resources, give advice, etc.

ACCT 2020 is a challenging course that requires a significant amount of effort and time from the student. Taking it in an 8-week semester makes it especially fast-paced. That being said, there are several actions/habits that students frequently say made a big difference in their success in this course:

- **Schedule:** Early on in the semester, create a schedule/routine for when you will work on ACCT 2020. Ideally, this is about 2-3 hours per day. If you wait until the due date for each chapter (every Wednesday and Sunday), there will be too much work to complete in one day. It is also difficult to absorb that much material in one day. This is an 8-week course, and daily work should be expected.
- **Lecture Videos:** Watch lecture videos when you are able to put away distractions and focus. Watch the videos somewhere that you can write or highlight notes, jot down work, etc. as you watch.
- **Class Exercises:** For class exercise videos, pause the video when I encourage you to do so, and attempt the exercise on your own. This is where students really notice difficult parts of the material, realize common mistakes, find questions they have, and master important details. Simply watching me complete the exercise will not accomplish the same type of learning and practice necessary to perform well in the course.
- **Assignments:** Work on assignments each day, completing a few homework questions after each set of videos. Turn in quizzes with several hours to spare. Set phone reminders with plenty of leeway so that even when life gets busy, you don't forget about due dates. Don't miss assignments; zeroes add up quickly.
- **Grade:** Be mindful of your grade throughout the semester. The earlier you reach out with concerns, the better chance you have of being able to improve your grade. Check grades in Canvas and utilize the Grade Calculator to be aware of your current and projected grade.
- **Exam Studying:** Study for exams over multiple days. If possible, study with a classmate or even a friend/family member who will quiz you and listen to you explain concepts and calculations. Study using multiple of the resources that I suggest (notes, quizzes, study checklists, reviews, etc.). Expect exams to be difficult and include questions you have not seen before!
- **Taking Exams Online:** Take the time to carefully and precisely follow instructions for online exams. These are not meant to frustrate students; rather, they are necessary to protect academic integrity and fairness across the course.
- **Communication:** Keep up with your UNT email address and Canvas announcements daily. Make sure they come to your phone.
- **Don't Memorize:** Do not attempt to merely "memorize" the material in this course; you will not do well. The goal is to truly learn, which means you understand the concepts and can apply them in different situations with changing circumstances. Put in the work to truly understand, and ask for help if you are having trouble.
- **Start Now:** Start all of these good habits right away! The material in this class builds upon itself, so getting behind early makes it difficult to catch up later. Set yourself up for success right off the bat!
- **Help:** If find yourself struggling, ask for help *immediately*. As mentioned above, this class's material continuously builds upon itself, so not understanding one chapter can quickly snow-ball into feeling more

and more lost. There are lots of ways to receive extra support; the first step is to ask. When you start to feel confused about a topic, try one or several of the following:

- Read the pages in the textbook over the topic you're struggling with. Sometimes seeing something written out causes it to click in our brains.
 - Ask questions in the provided Q&A discussions for each module.
 - Attend office hours or reach out for an appointment.
 - Find a classmate to study with over Zoom. Peer-to-peer learning works wonders!
 - Get free tutoring using the Accounting Tutor Lab Zoom Hours.
 - Utilize the tools available in MyAccountingLab such as the Study Plan, Dynamic Study Modules, and pre-made flashcards.
- **Be Persistent:** If you are struggling with material, if you do poorly on an assignment or exam, if you feel frustrated with the course... don't give up. This class is challenging, but I believe in each student's ability to succeed. Reach out to me and let's work on a plan together to help you do so.

UNT endeavors to offer you a high-quality education and to provide a supportive environment to help you learn and grow. As a faculty member, I am committed to helping you be successful as a student. To learn more about campus resources and information on how you can achieve success, go to <http://success.unt.edu>.

*****Note that this syllabus and the schedule are tentative and can be changed by the instructor via email or Canvas notification. It is the student's responsibility to keep up with any changes.*****